ANNUAL GENERAL MEETING AGENDA

November 19, 2025 @ 7:30pm

1. **Call to Order – 2 mins (President)**
    1.1. Verification of quorum
    1.2. Introduction of Executive Members

2. **Review of Agenda – 2 mins (President)**

3. **Review Minutes from 2024 Annual General Meeting – 3 mins (President)**

4. **Financial Report – 5 mins (Treasurer)**
    4.1. Previous Fiscal Year Audited Financial Statements
    4.2. Current Account Balances

5. **New Business – 10 mins**
    5.1. Fundraising Update

6. **Standing Business (President)**
    6.1. Review Bylaws - Organization Structure Review: (membership, directors, voting, accountability)

7. **Review of Roles (President)**

8. **Elections – 15 mins**
    8.1. Dissolution of the current Executive
    8.2. Election of New Executive Members: President, Vice-President, Secretary, Treasurer, Volunteer Coordinator, Fundraising Coordinator, Casino Coordinator, Three Directors at Large
    8.3. Two Financial Auditors (members w/o signing authority)

9. **Signing Authority Change – 2 mins (President)**

10. **Adjourn**

- Our next CSFA meeting will be held on Jan 21, 2026 immediately following the School Council meeting.

<u>Action Items:</u>

1) **President:** Notify Corporate Registries, in writing, of all new and returning Executive/Directors/Officers
2) **President:** Notify AGLC, in writing (form on AGLC website), of all new and returning Executive/Directors/Officers
3) **Vice-President:** Arrange updating of website with new names and contact information

4) **Vice-President:** Source and distribute information on resources, support, training available for executives such as ASCA, AGLC, Alberta Board Development, etc.
5) **Treasurer:** Set appointment with bank to change signing authorities
6) **Secretary:** Provide draft minutes of meeting to all members and interested parties.